

REQUEST FOR PROPOSAL

Vehicle Purchase

Proposals are due at: 3:00 P.M.

November 28, 2023

Community Ac�on Agency of Northwest Alabama 745 Thompson Street

Florence, AL 35630 [administrator@caanw.org](mailto:administrator@caanw.org)

## Request for Bid

Community Ac�on of Northwest Alabama is accep�ng Proposals for the purchase of a vehicle. The Bid documents and speciﬁca�ons are atached and available at [www.caanw.org](http://www.caanw.org/). Proposals are due at the Community Ac�on of Northwest oﬃce, 745 Thompson Street, Florence, AL. 35630 no later than 3:00pm on Tuesday, November 28, 2023. Bids can be submited by mail, in person or emailed to [administrator@caanw.org](mailto:administrator@caanw.org). All bids must be RECEIVED in our oﬃce no later than November 28, 2023 regardless of delivery method.

All bids must include the following;

Vendor Bid Form and Itemized Quote from Dealership Technical Speciﬁca�ons Vehicle Excep�on Sheet Vendor Informa�on Page

The sealed bids will be opened and scored on November 29, 2023. The dealership that is closet to the speciﬁca�ons and aﬀordable price will be accepted and sent to ADECA for approval.

If you have any ques�ons or concerns please contact David Crosby at 256-766-4330 Ext. 107 or email me at [d.crosby@caanw.org](mailto:d.crosby@caanw.org)

# VENDOR BID FORM

Please ﬁll out the following and/or atach your dealership itemized quote. Make sure all the items listed below are included or an excep�on sheet is presented lis�ng the reasons for the excep�on.

## Technical Speciﬁca�ons of Vehicle Minimum Vehicle Equipment List:

**½ - Ton Pickup**:

|  |  |  |
| --- | --- | --- |
| **Item List** | **Included** | **Alterna�ve – Please atach excep�on**  **sheet** |
| V-8 Non Turbo | Y or N |  |
| Crew Cab | Y or N |  |
| Automa�c Transmission | Y or N |  |
| Air Condi�oning | Y or N |  |
| Power Door Locks/Windows | Y or N |  |
| AM/FM Radio or Standard Equipment | Y or N |  |
| Bluetooth enabled (Op�onal) | Y or N |  |
| Vinyl Interior/Flooring | Y or N |  |
| White Exterior Paint (Preferred) | Y or N |  |
| Cruise Control | Y or N |  |
| Towing Package | Y or N |  |
| 6 � Bed or Longer | Y or N |  |
| Full Size Spare Tire | Y or N |  |
| Bed Liner | Y or N |  |
| Bed Cover | Y or N |  |
| Power Outlet in Cab (Op�onal) | Y or N |  |
| Truck Bed Drawer System | Y or N |  |

Year: Make: Model:

Warranty Years: Warranty Mileage:

# TECHNICAL SPECIFICATIONS EXCEPTION SHEET

(Atach Addi�onal Sheets if Necessary)

List any excep�ons to these speciﬁca�ons. Please list any alterna�ve solu�ons that may be exclusive to the Make or Model of the vehicle that you are proposing. All excep�ons to these speciﬁca�ons will be considered.

## VENDOR INFORMATION

THIS INFORMATION MUST BE FILLED OUT IN ORDER FOR YOUR PROPOSAL TO BE CONSIDERED

|  |  |
| --- | --- |
| **Company Name** |  |
| **Company Address** |  |
|  |  |
| **Business Contact**  **Phone** |  |
| **Toll Free (if applicable)** |  |
| **General Manager** |  |
| **Accoun�ng/Accounts Rec Manager** |  |
| **Sales Manager** |  |
|  |  |
|  |  |

**Authorized Company Representa�ve:**

**Authorized Company Representa�ve Signature:**

**Date:**

**THIS FORM MUST BE RETURNED WITH YOUR BID**